



**North Carolina
Federation of Cooperative
Extension Associations**

**Federation Board of Directors Meeting
via Blackboard Collaborate
Tuesday, October 16, 2012**

1:30 p.m.	Sign On and Check In	Eleanor Summers, Moderator
	Call to Order/Introductions	Eleanor Summers, President
1:45 p.m.	Administrative Update & Discussion	Sheri Schwab Associate Director, NCCES, and Director of County Operations
2:00 p.m.	Determine Quorum (one representative from each association)	Donna Holland, Secretary
	Approval of Agenda	
	Approval of June 6, 2012 Minutes	Donna Holland, Secretary
	Treasurer's Report	Linda Gore, Treasurer
	Unfinished Business	
	Review of 2012 Goals	Eleanor Summers
	Bylaws Revisions, Policies & Procedures	
	Rotation Chart of Officers	
	Epsilon Sigma Phi, Xi Chapter Integration	
	New Business	
	Annual Association Dues	
	Duties and Responsibilities of the Board	
	2012 Federation Forum	Mitzi Downing, President Elect
	Extension Forum Agenda	
	Registration of Attendees	
	Leadership & Service Recognition Award	
	Issues and Concerns from Association Members	
3:00 p.m.	Association Reports (3 minutes each—give membership total for 2011) e-mail typed copy to Donna Holland, Secretary	
	NCEAPA Teresa Story/Elizabeth Wilson	NCAEPAAT Jo Simpson/Stephanie Minton
	NCEAFCS Yvonne Mullen/Christine Smith	NCACES Mitzi Downing
	NCAE4-HA Cathy Brown/April Bowman	NCACAA Nancy Keith/Cyndi Lauderdale
		ESP, Xi Spring Williams-Byrd/Crystal Smith
	Review/Announcements/Adjourn	Eleanor Summers